2020 Shipping Instructions

Only finalists selected during the screening process will be asked to ship their product(s). Finalists will be provided with additional shipping details when notified of their finalist status.

Important Shipping Information

1. Controls must be wired with a standard 3-prong 120 volt plug and cord on the input side and a standard 3-prong outlet on the output side.
2. Multiple entries can be included in the same shipment, but you must include all entry numbers on the outside of the shipping carton and each of the products must be clearly labeled.
3. You must provide installation instructions for your entry with the shipment.
4. A pre-paid return shipping label or billing account information must be supplied if you wish your product to be returned. Expect your product to be returned within 4-6 weeks after the judging competition date.

PLEASE DO NOT SHIP HVAC UNITS. ONLY THE ACCOMPANYING THERMOSTAT IS REQUIRED.

Additional Shipping Instructions

Retrofit Kit Entries - Two (2) product samples are required for LED retrofit kits – one kit should be retrofitted into the intended fixture resulting in a working luminaire that can be ceiling or wall mounted. The other sample will be for the judges to evaluate in its uninstalled form.

Lighting Controls, Connected Thermostats, and Window Attachment Entries - One (1) product sample is required. The entry must be a plug-and-play working sample of the system which includes the various components, similar to a portable demonstration that might be used for customer demonstrations or at a trade show. All lighting control, connected thermostat, and window attachment entries should be working prototypes or production-quality control samples for judging. If you do not have a portable demonstration unit, at a minimum, wire the sample with a cord and plug on the input and a cord and convenience outlet on the output. If your entry is part of a larger system (e.g. a fan kit) provide the necessary component for the judges to see the product functioning in its intended application.

Plug Load Management Devices - One (1) product sample is required for plug load devices.
Other Entry Types – if you are unsure of what is required, please contact Kim Katz at info@lightingfortomorrow.com.