

Important Supporting Document Information

Please email [Catie Dimas](#) any supporting documents with the **Entry Number** in the subject line.

Required supporting documents include installation instructions for product areas that include ease of installation as a judging criteria, contractor lighting, retrofit kits, and lighting controls.

Recommended¹ supporting documents may include: LM-79 or LM-80 reports, product photos, product specification sheets, or marketing materials.

Please email [Catie Dimas](#) any supporting documents with the **Entry Number** in the subject line.

Required Supporting Documents

- Installation Instructions – These are particularly critical for retrofit kits, lighting controls, contractor lighting, and for products with more complicated installations.
 - If emailed*, please use the following naming convention: [Entry #]_Install1.pdf, [Entry #]_Install2.pdf, etc.

*Note: Installation instructions only need to be emailed if they are NOT shipped with your product.

Recommended Supporting Documents

- Product photos
 - These files will only be used for reference during the pre-judging process so low resolution photos are sufficient; maximum of 3 files not to exceed 750 KB each.
 - File naming convention: [Entry #]_photo1.jpg, [Entry #]_photo2.jpg, etc.
- Product specification sheets
 - File naming convention: [Entry #]_spec1.pdf, [Entry #]_spec2.pdf, etc.
- Marketing materials
 - File naming convention: [Entry #]_marketing1.pdf, [Entry#]_marketing2.pdf, etc.
- LM-79 or LM-80 Reports
 - File naming convention: [Entry #]_LM-79.pdf or [Entry #]_LM-80.pdf

Please note that any attachments must have the Entry Number in the file name.

¹ If your product is selected as a finalist, you will be required to provide lighting performance documentation (e.g. LM-79, LM-80 reports) from EPA-recognized lighting laboratories to verify the performance of your product. If these reports are not available by the final submission deadline, UL can provide verification testing to be conducted at the conclusion of the judging event for those products without reports from an EPA-recognized lighting laboratory. Please let [Catie](#) know if you would like to arrange this performance testing.